

**CITY OF OKANOGAN
COUNCIL MINUTES
September 19, 2023**

The Regular and Virtual Meeting was called to order by Mayor Turner at 7:00 pm and those present in person stood for the Pledge of Allegiance.

CALL TO ORDER

The following were:

Present: Mayor Wayne L. Turner Councilmembers: Lisa Bauer, Rob Chilcote, Eric S. Lind, Sr., John Lyles, and Greg Oyler.

Present through Zoom: Rob Gillespie and Denise Varner.

Also Present: Clerk/Treasurer Jessica Blake, Deputy Clerk/Treasurer Susan Stewart, Director of Public Works Shawn Davisson, and Building Official/Permit Administrator Bryan Forbus.

Excused: Fire Chief Brad Armstrong

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda and Consent Agenda. Bauer moved, seconded by Lind, Sr. to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no Pre-excused Councilmembers on the Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of September 05, 2023 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 53812 through 53850 dated September 19, 2023 in the amount of \$153,693.74, and a debit card transaction dated August 31, 2023 in the amount of \$35.00, a debit card transaction dated August 31, 2023 in the amount of \$491.05, and a debit card transaction dated September 01, 2023 in the amount of \$103.00 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Building Official/Permit Administrator Forbus reported on the following:

- ❖ Received an Accessory Dwelling Unit (ADU) Variance Request to convert a garage into an additional living space, however there is no current code to address the request. Building Official/Permit Administrator Christian Johnson was in the process of writing code language to address the many aspects involved in permitting ADU's, there have been changes to the requirements since, which will need to be revised and submitted to the State of Washington prior to being proposed to the City Council for adoption.

Director of Public Works Davisson submitted a written report, in addition he announced the following:

- ❖ Chukar Ridge Phase 2 sewer main installation has begun, however there is a delay due to manhole issues
- ❖ Performed startup of the Okanogan Legion Airport fueling system
- ❖ The City was awarded \$1,810,260.00 from the Public Works Board for 3rd Avenue utility improvements
- ❖ City of Okanogan Boat Launch will be closed beginning September 19, 2023 – October 1, 2023 to construct structures along the riverbed to encourage spawning by Chinook Salmon, the project is funded by the Bureau of Indian Affairs and managed by the Confederated Tribes of the Colville Reservation (CTCR)

Clerk's Office submitted a written report, in addition Clerk Treasurer Blake announced the following:

- ❖ Mayor Turner, Councilmember Lyles, and I attended the Department of Revenue Business Licensing virtual training and will be gathering additional information on details of the program to determine if we would like to participate.

Okanogan County Sheriff's Office submitted a written report.

Fire Chief Armstrong submitted a written report. Mayor Turner reported Fire Chief Armstrong was excused from the meeting.

COMMITTEE REPORTS

There were no Committee Reports on the Agenda.

UNFINISHED BUSINESS

There was no Unfinished Business on the Agenda.

NEW BUSINESS

Contract Award – Waste Water Treatment Plant Roof Repair

Director of Public Works Davisson introduced the Contract Award for Roof Repairs at the City of Okanogan Wastewater Treatment Plant.

Lyles moved, seconded by Chilcote to accept Zaga Roofing LLC quote and award the contract in the amount of \$49,910.00.

Ayes: Lind, Sr., Bauer, Chilcote, Varner, Gillespie, Lyles, and Oyler

Noes: None

Motion carried: 7 Ayes: 0 Noes

Contract Award – Legion Airport Hangar/Pilots Lounge Demo

Director of Public Works Davisson introduced the Contract Award for the Okanogan Legion Airport Hangar and Pilots Lounge Demolition.

Oyler moved, seconded by Bauer to accept Jones Brothers Construction quote and award the contract in the amount of \$44,385.18.

There was a brief discussion.

Ayes: Gillespie, Lyles, Lind, Sr., Varner, Bauer, Oyler, and Chilcote

Noes: None

Motion carried: 7 Ayes: 0 Noes

Contract Award – Legion Airport Fence Repair

Director of Public Works Davisson introduced the Contract Award for the Okanogan Legion Airport Fence Repair.

Lind, Sr., moved, seconded by Oyler to accept Ellensburg Fence Company's bid and award the contract in the amount of \$122,015.96.

There was a brief discussion.

Ayes: Chilcote, Lind, Sr., Bauer, Gillespie, Oyler, Lyles, and Varner

Noes: None

Motion carried: 7 Ayes: 0 Noes

Bridge Inspection Agreement – Okanogan County

Director of Public Works Davisson introduced the Agreement between the City of Okanogan and Okanogan County to perform bridge inspections.

Lind, Sr., moved, seconded by Bauer to approve Mayor Turner sign the agreement with Okanogan County not to exceed \$1,000.00.

There was a brief discussion.

Ayes: Varner, Gillespie, Lyles, Lind, Sr., Chilcote, Bauer, and Oyler

Noes: None

Motion carried: 7 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Varner announced Harvest Fest is Saturday, October 7th from 9:00 am – 2:00 pm with a Town Tidy Up planned Wednesday, October 4th beginning at 3:30 pm to sweep sidewalks, pick up trash, pull weeds, and whatever else needs done to make downtown tidier.

MAYOR'S REPORT

Mayor Turner reported that due to the damage of the city owned hangar at Legion Airport caused by a windstorm, the WiFi internet antenna owned by Intrigue Communications would need to be relocated. Mayor Turner reported

that he received a request from Mr. Tugaw, an airport hangar ground lease tenant, to have the antenna installed on his hanger and he gave permission for this to occur.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:27 pm.

Minutes taken and prepared by Deputy Clerk/Treasurer Susan Stewart

APPROVED:

Wayne L. Turner, Mayor

ATTEST:

Jessica Blake, Clerk/Treasurer